



Contents

Before you get started ...	2
Introduction	2
Validation service	2
Modules to be used on a higher or degree apprenticeship	2
Compliance with consumer rights legislation	2
Completing the module specification	2
Basic module information	2
Module description	5
Learning outcomes	6
Assessment table	6
Assessment notes	9
Reassessment	9
Expected methods of delivery	9
Remarks	12
Note on learning resources	12
What happens to the module specification after completion?	12

Levels

5

Equivalent to

Year two of full

Details of accreditation by Professional, Statutory or Regulatory Body (PSRB)

If applicable please list the name(s) of any PSRBs accrediting the module, and briefly describe what graduates will receive as a result of this accreditation (eg exemptions from professional examinations).

Module leader

The name of the person who will be the module leader once the module is running should be listed .

Please note that the person who authors the module may not necessarily be the module leader . It is the person who will manage and lead the module when it is running who should be named in this section.

Module appraisers/markers

Please list the names of anyone who is assisting the module leader with the delivery and assessment of the module.

Module pre-requisites

Appt

to the university's [Education 2030 Toolkit](#) for information about the expected volume of assessment for a 30-credit module and other assessment design guidance.

Assessment tasks (assessment components) are recorded in a table. Each assessment task has a row in the table. The column headings are as follows.

Type of assessment

Each item of assessment must be identified as belonging to one of the following categories, as held on the student record system (SAP):

Case study	Portfolio
Essay	Poster
Examination	Practical
Group presentation	Presentation
Group work	Project
Journal	Reflective
Lab report	Report
Online test	Seen examination
Other coursework	Test
Performance	Unseen examination
Phase test	

Duration/volume

This should be completed to indicate the duration (in hours) or volume of each assessment task (in word count); for example, 2 hours for an exam, 3,000 words for an essay. For ease of inputting the specification into SAP, please don't include decimal points in the numbers.

Assessment weighting %

The percentage each assessment task contributes to the overall module assessment (equaling 100%) should be entered here.

Final assessment

Please note that due to a change in HESA reporting requirements, there is no longer a requirement to mark one of the assessment tasks as the final assessment; this column has therefore been removed from the module specification proforma.

Minimum threshold mark %

This column is normally only completed for exceptional reasons usually associated with the module being part of a professionally-acc

be included in the expected methods of delivery section in the following format – the below example is for a 30 credit module so should equate to 300 notional learning hours:

Student hours per module:

Lecture	30 hours
Seminar	60 hours
Practical	80 hours
Self-directed study	90 hours
Assessment	40 hours

Examples of the learning and teaching activities which can be included on module specifications are given below: *

On-site tutorial a

Synchronous session

Online guided design	a process online in which students are supported to investigate, review and reflect independently on tools, research materials and learning resources which will support their responses to 'open ended' problems
Placement	an e*TJ ET Q q 56.6.72 709.68 Tm (a1)3.2 (t)5.1 (o)5.8 ()TJ ET (